

SUBJECT:	INTERNAL AUDIT PROGRESS REPORT
DIRECTORATE:	CHIEF EXECUTIVE & TOWN CLERK
REPORT AUTHOR:	AMANDA STANISLAWSKI, AUDIT MANAGER

1. Purpose of Report

- 1.1 To present the Internal Audit Progress Report to the Audit Committee, incorporating the overall position reached so far, and summaries of the outcomes of audits completed during the period.

2. Background

- 2.1 The Internal Audit progress report attached (Appendix A) covers the following areas:-
- Progress against the plan
 - Summary of Audit work
- 2.2 The report highlights progress against the audit plan up to 31 August.

3. Progress Report

- 3.1 Four reports have been issued since the previous Progress Report in June. These include VAT/Tax (High), Governance Health Check (Substantial), Housing Benefit Subsidy (Substantial) and Online Services (Substantial). We have also completed the first Follow-up spot check review which provided a positive opinion. Summaries of these reports are included within the Appendix.
- 3.2 Performance data shows a number of indicators are currently below the annual targets. The reasons for this are included within the report but some are also skewed due to the low numbers and nature of the audits. Overall completion of the plan is on target.

4. Organisational Impacts

4.1 Finance (including whole life costs where applicable)

There are no direct financial implications arising as a result of this report.

4.2 Legal Implications including Procurement Rules

There are no direct legal implications arising as a result of this report.

4.3 Equality, Diversity and Human Rights

The Public Sector Equality Duty means that the Council must consider all individuals when carrying out their day-to-day work, in shaping policy, delivering services and in relation to their own employees.

It requires that public bodies have due regard to the need to:

- Eliminate discrimination
- Advance equality of opportunity
- Foster good relations between different people when carrying out their activities

There are no direct E and D implications arising as a result of this report.

5. Recommendation

- 5.1 The Audit Committee is asked to review and comment on the content of the latest Internal Audit Progress Report.

Is this a key decision? Yes/No

Do the exempt information categories apply? Yes/No

Does Rule 15 of the Scrutiny Procedure Rules (call-in and urgency) apply? Yes/No

How many appendices does the report contain? One

List of Background Papers: None

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